



## **SAVE THE DATE**

November 14, 2018

### **Women in Business: Optimizing communications and career trajectory**

Join [SWEP-Three Rivers Chapter](#) for this exclusive mentoring and networking event for women in all stages of their career.

A must for young professionals or women seeking an opportunity to network and hone their communication skills. Ms. Ruth Byrd-Smith, Director of the Allegheny County Department of Minority, Women, and Disadvantaged Business Enterprise and current Chair of the Pennsylvania Unified Certification Program Oversight Committee (PA UCP) will share tips on starting your own business, becoming certified as a woman-owned business, and resources available to women. Suzanne Thomas, Procurement Officer for ALCOSAN, will provide valuable insight into communication techniques and styles to advance your career and help you succeed in the work place.

***The SWEP Mentorship Committee is pleased to offer professional headshots at this event for students and young professionals.***

***This offer is limited and you must register to participate.***

**[Registration opens October 1, 2018](#)**

**[Registration is \\$10 for SWEP members and Students and \\$20 for non-members.](#)**

**[Seating is limited](#)**

#### **LOCATION**

ALCOSAN, 3300 Preble Ave.  
Pittsburgh PA 15233

#### **AGENDA**

3:00 PM Registration & Networking  
3:30-4:30 PM Program  
4:30-5:00 PM Networking

*The mission of the Society of Women Environmental Professionals Three Rivers Chapter, (SWEP), is to provide women environmental professionals, working within the Three Rivers region, a community that recognizes and supports women's leadership and career development and provides a forum to share information and ideas and promote public service within the environmental field.*

<https://swep3rivers.org/>